



Golda and Michael Och Campus
222 Irvington Avenue
South Orange, NJ 07079
973-763-0111 • bethelnj.org

Teen Engagement Coordinator and Assistant Education Director

OVERALL GOALS

We want our teens to know Beth El is their home. They should feel comfortable building friendships with each other and exploring their connection to Judaism, while having a strong sense of community and an integral bond with our Teen Engagement Coordinator. We are seeking a Teen Engagement Coordinator who will help teens grow in their Jewish identity, commitments, and connections, be a positive role model, and create social, educational, and activism-based opportunities that foster relationships among teens. We are looking for collaboration and support within the Jewish Learning Center (JLC), Beth El's dynamic Religious School, to bridge the gap between our different educational models and build a Jewish learning experience that starts in pre-school and seamlessly continues onwards into college and beyond.

JOB DESCRIPTION

The **Teen Engagement Coordinator** would be responsible for planning and executing all social and educational programming related to our middle school-aged and high school-aged. Their five main areas of responsibility will be: **Establishing one-on-one relationships with Teens, Youth Group Programming, Post-B'nai Mitzvah High School Educational Programming, Madrichim Leadership Training Program and JLC Support and Collaboration.**

Establishing One-on-One Relationships with Teens: A primary and essential area of focus for the Teen Engagement Coordinator will be building and establishing relationships with our Middle School and High School-aged members. This means meeting with them on their terms, and socializing in ways that they feel comfortable. This includes communicating via social media and regularly meeting our teens for coffee, taking them out to lunch during their school lunch breaks, and meeting them around town. It is essential that our Teen Engagement Coordinator communicates just as much with our teens as they do with their parents.

Youth Group Programming: The Teen Engagement Coordinator would plan, promote, and execute regular social and social action-oriented programming. This would ideally include twice monthly programs for Middle Schoolers and High Schoolers (formal and informal, including truly rethinking our lounge space so that it is a place teens want to hang out in when they are in the building), occasional gatherings of our upper elementary school-aged youth group as well as board meetings with teen board members, and a lot of one-on-one meetings to build a relationship with the teens. They would also plan Shabbat programming for teens, including dinners, Havdalah, and tisches. The TEC would also plan and participate in our annual youth group trips.

Supplementary High School Educational Program: We believe that learning should be a lifelong experience at Beth El. We want to change the culture that one "graduates" from Jewish education after b'nai mitzvah. We believe that a robust and structured High School supplementary educational program

would lead to increased participation and retention. The Teen Engagement Coordinator would rethink our current “Makom” model and format, and work with clergy and the Director of Education to plan, promote, and teach as part of our post-b’nai mitzvah education program. There would be incentives to stay involved and engaged in this program, including a capstone confirmation trip that the TEC would coordinate.

Madrich Program: Our TEC would work with the Director of Education to evolve our Madrich program and implement new aspects that focus on leadership training that would supplement the madrichim’s on-going presence in the classrooms. Those who fully complete the Madrich program would receive a Leadership Training Certificate of Completion, to be added to their resumes when potentially applying to teach Religious School in college and beyond.

JLC Support and Collaboration:

One of our main feeders into our Teen programs is the JLC (Jewish Learning Center). Our JLC features Pre-K-7th grade Jewish educational programming. Working to enhance the experiences of students at the JLC, the Teen Engagement Coordinator will work directly with the Director of Education to provide logistical support, communications support, and collaboration with teachers. If the Director of Education is absent from JLC, this position is charged with the smooth running of the educational programs. This role is expected to be present whenever the JLC is in session.

If you are interested in learning more about the Beth El community email Nomi Kornfeld (Director of Education) at nkornfeld@bethelnj.org

ABOUT YOU

You also love working with children, creating meaningful learning experiences, and community. You think boldly, yet you listen deeply. You are self-directed and highly collaborative. You are a big picture thinker who’s also committed to the details. You are kind, curious, dynamic, and dedicated. You hold a bachelor's degree and have experience in Jewish communal settings.

COMPENSATION

We are open to candidates coming from a range of backgrounds and are committed to hiring for impact, rather than a certain set of experiences. The starting salary for this role is \$55,000, based on experience. Beth El provides excellent medical coverage at no cost to its employees. We also offer dental, vision, and life insurance plans. Compensation includes family and parental leave, vacation days, and professional development opportunities.

START DATE

The target start date for this role is July 1, 2023.

TO APPLY

Interested candidates should submit their resume and a one-page cover letter to search@bethelnj.org.
The cover letter should answer the following:

- Why are you interested in this role?
- What are your top three professional strengths? Please provide an example for each.